# Rooms4groups Ltd Online Privacy Policy

#### Overview

This Privacy Policy describes the information collected by rooms4groups ltd, Inc. ("we," "us" or "our") through our e-marketing & website and how we use that information.

# Controller

The Controller of your personal data according to the General Data Protection Regulation ("GDPR") regarding our website and marketing is:

Rooms4groups Ltd

York Eco Business Park

Amy Johnson Way

York

YO30 4AG

### Information we collect

When you become a customer of rooms4groups, we collect personally identifiable information about you, such as your full name (name and last name), email address, personal or business address for business purpose

When you become a supplier or rooms4groups we collect your full name (name and last name), email address, phone number.

When you sign up for our newsletter or our online or through e-marketing or other media, we also collect non-personal information.

### How we use your information

We use the information we collect to provide you access to your account, to contact you and to send you marketing materials upon your consent.

We also provide a free, optional newsletter

- (i) we are collecting the email address for the purpose of sending the newsletters and contacting you with updates and customer information
- (ii) we use the email address solely for that purpose and the email address is not combined with any other information; and
- (iii) that you may opt out of receiving the newsletter at any time by unsubscribing. Our newsletter is provided through our third party service providers, so we share your email address with them for the sole purpose of fulfilling newsletter subscriptions.

### **Your Choices About Your Information**

You can correct, update or delete inaccuracies to the information about you by contacting us directly at info@rooms4groups.co.uk. We will handle your request promptly. If your personal data is protected under EU laws, GDPR gives you various rights in connection with our processing of your personal data. You have the right to request access to the information we have on you. You can do this by contacting us

at info@rooms4groups.co.uk. You have the right to request that we rectify or delete the personal data or restrict the processing of your personal data, if you think they are inaccurate. Furthermore, you have the right to object against the processing. We are required to assess and act on your request. Additionally, you also have the right to data portability and erasure.

#### Our Retention of Your Information

We will retain your information for as long as you remain a customer or have potential to use rooms4groups services again as needed to provide your services.

### When You Request Support, You May Send Us Email

We allow users to contact us if they have any questions. If you submit a support request, we may receive your email address and other information you provide related to your support request ("Support Information"). We use Support Information only.

### **Information Sharing and Disclosure**

We don't rent, sell or share your email address unless we have your expressed consent and in the following circumstances:

- (i) We use your email address internally for marketing & other business purpose.
- (ii) We may share your Support Information with our support providers, but only for the purpose of providing support to you.
- (iii) We may share your email address and/or Support Information: (a) to protect the security or integrity of our website, (b) to take precautions against liability; (c) to respond to judicial process, or (d) to the extent permitted under other provisions of law, to provide information to law enforcement agencies or for an investigation on a matter related to public safety; and where such information is not used for any other purpose, all in compliance with Section 312.5(c)(6) of the COPPA rules effective July 1, 2013.

When your personal data is shared with third parties outside the European Union or the European Economic Area, we guarantee an adequate level of personal data protection, including but not limited to, by entering into contractual clauses between controller and processor.

#### Cookies

When you visit our website, we may send cookies to your computer that uniquely identify your browser. We use cookies to improve the quality of our service by storing user preferences and tracking usage information. Most browsers allow you to disable cookies or set your browser to alert you when cookies are being sent to your computer.

### **Links to Third Party Sites**

We may provide links and/or connections to third-party web sites or services from our website where necessary for business purpose. We are not responsible for the privacy practices or content of these third-party sites.

### **Changes to this Privacy Policy**

We may amend this Privacy Policy from time to time. Use of information we collect is subject to the Privacy Policy in effect at the time such information is collected. If we make changes in the way we use your email address, we will notify you in advance of posting by email. Such modifications will become effective on the date set forth in the email.

## **Contact Us**

If you have any questions or concerns regarding this Privacy Policy, please send us an email at <a href="mailto:info@rooms4groups.co.uk">info@rooms4groups.co.uk</a>